

Kelsey Commons Apartments
2301 Cambridge Rd
Schenectady, NY 12304
518-982-5565
KelseyCommonsApartments@gmail.com

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RENTAL APPLICATION

Today's date: _____

For Office Use Only

Property: KC

Anticipated Lease Beginning: _____

Landlord Approval: _____

Interested In:

1 st Choice	Apt # _____	Rent _____ per month	LT	ST _____
2 nd Choice	Apt # _____	Rent _____ per month	LT	ST _____

APPLICATION INFORMATION

Full Name: _____ Social Security # _____
Current Address: _____ Driver's License # _____
_____ Birth Date: _____
Cell Phone #: _____ Email: _____
Checking Bank Name: _____ Savings Bank Name: _____

Please Provide The Last Landlord's Information

Landlord Name: _____ Phone # _____
Apt # ___ Occupancy Dates From _____ To _____ Monthly Rent Amount: _____

Please Provide Income Information

Employed _____ Retired _____ Amount Of Income: \$ _____ per _____
Source Of Income: Employment _____ Social Security _____ Pension _____ Other _____
Source _____
Employer Name: _____ Phone #: _____
Address: _____ Supervisors Name _____
_____ Position _____
Employed From: _____ Salary: \$ _____ per _____

Please Provide Vehicle Information

How many vehicles do you have? _____ Monthly Obligation \$ _____
Are you the registered person on the vehicle(s)? _____ If no, please explain: _____

Year: _____ Make: _____ Model: _____ Color: _____
Year: _____ Make: _____ Model: _____ Color: _____

Additional Occupants (Not including Co-Applicant(s)):

Names:	Relationship:	Age:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please Provide The Following Pet Information (If Applicable):

Our properties only allow cats. Will you be bringing any with you? _____ If yes, please ask the Property Manager about our policy on cats.

Please Provide The Following Additional Information:

1. Have you ever been evicted from an apartment in the last 5 years? _____ If yes, please explain _____

2. Have you ever been served an eviction notice or been asked to vacate the property on which you were renting? _____ If yes, please explain _____

3. Have you ever refused to pay rent when rent was due? _____ If yes, please explain _____

4. Have you ever broken or in any manner failed to honor a lease or rental agreement? _____ If yes, please explain _____

5. Have you ever been sued for non-payment of a debt? _____ If yes, please explain _____

6. Have you ever filed bankruptcy? _____ If yes, what year and State _____

7. Have you ever been convicted of a felony or spent time in jail? _____ If yes, please explain _____

8. Have you ever changed you name or gone under an assumed name? _____ If yes, please state names and explain _____

9. How did you hear about us? _____

FOR OFFICE USE ONLY:

COMMENTS:

CO-APPLICANT/SECONDARY APPLICANT INFORMATION

Full Name: _____ Social Security # _____
Current Address _____ Driver's License # _____
_____ And State _____ Birth Date _____
Cell Phone # _____ Email _____
Checking Bank Name _____ Savings Bank Name _____

Please Provide The Last Landlord's Information:

Landlord Name: _____ Phone #: _____
Apt # _____ Occupancy Dates From _____ To _____ Monthly Rent Amount: _____

Please Provide Income Information:

Employed _____ Retired _____ Amount Of Income: \$ _____ per _____
Source Of Income: Employment _____ Social Security _____ Pension _____ Other _____
Source _____
Employer Name: _____ Phone #: _____
Address: _____ Supervisors Name _____
_____ Position _____
Employed From: _____ Salary: \$ _____ per _____

Please Provide Vehicle Information

How many vehicles do you have? _____ Monthly Obligation\$ _____
Are you the resisted person on the vehicle(s)? _____ If no, please explain: _____
Year: _____ Make: _____ Model: _____ Color: _____

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5. Have you ever been sued for non-payment of a debt? _____ If yes, please explain _____
6. Have you ever filed bankruptcy? _____ If yes, what year and State _____
7. Have you ever been convicted of a felony or spent time in jail? _____ If yes, please explain _____
8. Have you ever changed you name or gone under an assumed name? _____ If yes, please state names and explain _____

Please Read The Following:

I, Applicant and Co-Applicant(s) have examined the information I have provided on this application and hereby agree that all are true and to the best of my knowledge.

I understand and agree that this application is subject to approval by Kelsey Commons, LLC based primarily on the information I have given herein.

I hereby waive any claim for damages if my Application is not accepted. I understand any deposit given at time of application will be forfeited should I be declined residency or should I choose to cancel an approved application after paying an initial deposit.

I understand Kelsey Commons, LLC will make good faith effort to have the premises ready for occupancy as reserved. However, should the premises not be available for occupancy at the time stated, I hereby waive any and all rights to seek to recover damages of any kind from Kelsey Commons, LLC.

I hereby authorize Kelsey Commons, LLC., Inc. to obtain any information necessary to verify accuracy of the information I have provided Kelsey Commons, LLC. can call or write any and all of the references, landlords, jobs, and any other credit reports to verify statements I have given are true and accurate.

I understand that insurance coverage is required by Lease:

“Tenant will be required to carry general liability insurance on the apartment also naming landlord as ‘Additional Insured’ to cover all liability as the result of negligence caused by tenant and/or affiliates.”

Applicant Signature _____

Date _____

Co-Applicant Signature _____

Date _____

Property Manager Signature _____

Date _____